



Tuesday, April 12, 2022

2:00 PM

Board of Commissioner's Chambers

Minutes

Coweta County Development Authority and Development Authority of Coweta County

Attendee Name	Title/Company	Board	Status
John Daviston	Chairman	CCDA/DACC	Present
Rob Brass	Vice Chairman	CCDA / DACC	Present
Makisha Strickland	Secretary	CCDA/DACC	Teleconference
Ronnie Clotfelter		CCDA/DACC	Present
Norman Lundin		CCDA/DACC	Present
Randy Cardoza		DACC	Present
Joe Griffith		DACC	Teleconference
Nathan Lee	Attorney	---	Present
Molly Giddens	Project Manager	---	Present
Scott Berta	Project Manager	---	Present

Meeting Called to Order

Chairman John Daviston called the meeting to order at 2:04 PM. There was a quorum present for each authority.

Invocation

Invocation was given by Rob Brass.

Discussion on Financials

Treasurer voiced concerns over approved checks. Common bills get sent to County for paying invoices. Out of normal requests/expense get permission from JD or Norm. Project Manager found two fraud charges on bond account. Peer to peer deposit in February. Police report filed and Truist is working to re-fund the account. County also brought to attention another fraud check. This check was from operating account. Treasurer would like to create an SOP for financial expenditure/check submittal.

The Chason Group – Phase I Report

The Chason Group presented on the Phase 1 report. There was reported answers to the stakeholder interviews and ultimately no common vision among the board. The Board needs clarity on objectives and goals for the incoming president. The Board feels there is no strategic plan and no funding in place to carry out the strategic plan. Budget and facilities available will limit potential candidates. There is some similarity among the Board on industries desired and not desired. Skill sets listed for the new proposed job description were all inside the norms. Looking for someone to lead us. Point person for economic development. At least 5 yrs., strong communicator, understand how to build relationships and collaboration. Internal and external. Lead a team. Recommending annual base salary up to \$150k plus 10% incentive plan in the 2nd year. 1-2 yrs. person

is asking for \$110k. more experienced is \$125k - \$150k. Recommended to ask if they can be covered (insurance) on 1st day of employment and receive annual leave.

A MOTION **was MADE, and CARRIED** to **APPROVE** the Chason Group to marketing the President's job description as presented.

Coweta County Development Authority

Result: Approved

Motioned Made by: Rob Brass

Seconded by: Randy Cardoza (DACC)

Ayes: Strickland (teleconference), Daviston, Brass, Clotfelter, Lundin, Cardoza, Griffith (teleconference/DACC)

Independent Consulting Contract

A MOTION **was MADE, and CARRIED** to **APPROVE** the independent consulting contract between the Coweta County Development Authority and Trae Westmoreland.

Coweta County Development Authority

Result: Approved

Motioned Made by: Rob Brass

Seconded by: Ronnie Clotfelter

Ayes: Strickland (teleconference), Daviston, Brass, Clotfelter, Lundin, Cardoza, Griffith (teleconference/DACC)

There being no further business, the meeting was adjourned at 3:10 PM.

Respectfully Submitted,

Makisha Strickland, Secretary